Pronunciation

UNIT 1 **2** Stress and Rhythm

UNIT 2 **10** Intonation

UNIT 3 16 Focus in Discourse

UNIT 4 22 Pauses by Sense Groups

Everyday Conversations

32

UNIT 5 **32** Meeting and Greeting People

- Breaking the lce
- Introducing Others
- Starting a Conversation and Keeping It Going
- Role Plays

2

UNIT 6 **40** Talking about Directions and Locations

- Describing Locations
- Asking and Giving Directions

UNIT 7 **46** Making Telephone Calls

- Speaking to the Person Indicated
- Calling Someone Who Is Not Available
- Handling Wrong Numbers
- Leaving Messages
- Expressing Views
- Sharing Experience in Phone Use

UNIT 8 56

Expressing and Responding to Compliments

- Responding to Compliments
- Complimenting on Appearance or Possessions
- Complimenting on Skills or Abilities
- Complimenting on Performance
- Role Plays



Advanced Social Situations

64

UNIT 9 64

Making and Responding to Invitations

- Giving and Responding to Invitations
- Accepting an Invitation
- Declining an Invitation
- Unable/Unwilling to Accept an Invitation Immediately
- Integrated Situations
- Staying Polite and Socially Appropriate

UNIT 10 72 Making and Responding to Requests

- Asking a Stranger for Help
- Asking Someone You Know to Do You a Favor
- Giving Commands
- Making Requests Directly/Politely
- Responding to Requests Positively/ Negatively
- Offering Help and Responding
- Discussion

UNIT 11 80 Making Complaints

- Expressing Physical Pains
- Complaining about the Goods You've Bought
- Complaining about the Services You Get
- Complaining about What People Do
- Complaining Tactfully/Mildly
- Group Work
- Making Complaints and Apologies Appropriately

UNIT 12 **88** Agreeing and Disagreeing

- Expressing Viewpoints
- Getting People's Agreement by Using Tag/ Rhetorical Questions
- Accommodating Different Views
- Expressing Different Views
- Expressing Disagreement Tactfully
- Discussion

Specialized Scenarios

UNIT 13 **96** Seeing a Doctor

- Making an Appointment to See the Doctor
- Describing Your Illness
- Doctor's Diagnosis and Advice
- Talking about Health

UNIT 14 **104 Dining Out**

- Making Reservations
- Ordering
- Paying the Bill
- Dining at a Fast Food Restaurant
- Having Meals with People of Special
 Preferences
- Talking about Food and Eating Habits

UNIT 15 **114** Going Shopping

- Calling a Store for Merchandise or Service Information
- Talking with Salespeople
- Returning Goods with Defects
- Talking about Brands and Shopping Trends

UNIT 16 **124** Going to the Bank

- Calling the Bank to Find Out Its Location
- Opening a Bank Account
- Making Complaints at the Bank
- Running Errands to the Bank
- Questioning the Bank Statement
- Discussion